

Suffolk County Board of Ethics
Suffolk County, New York

Minutes of Meeting Held on
November 13, 2013
Office of the Board of Ethics
335 Yaphank Avenue, Yaphank, New York 11980

Meeting: *Board Members present:* Robin Long, Richard Halverson, and Linda Spahr. *Staff present:* Samantha Segal, Executive Director and Darlene Kurrass, taking minutes. *Counsel Present:* Julie Torrey, Esq., Ingerman Smith, LLP.

Ascertainment of Quorum: The meeting was called to order at 6:04 p.m. by Chair, Robin Long. A roll call was conducted and a quorum was present.

Adoption of Agenda: At 6:04 p.m. a motion was made by Linda Spahr, seconded by Richard Halverson, to adopt the agenda. Upon a vote being taken motion was approved. (3-0-0)

Adoption of Minutes: Of the October 23, 2013 meeting. Tabled.

Public Session: At 6:07 p.m. Robin Long opened Public Session. No members of the public were present and no written testimony was submitted. At 6:08 p.m. Robin Long closed public session.

Chair Report: Robin Long discussed the Department Head Ethics Training, the presentation was well received, Christopher Clayton, Esq., training consultant and presenter, and Samantha Segal, Esq., Executive Director, presenter, did great jobs. The Board discussed providing guidance to Department Heads in preparing the 2014 Financial Disclosure Statement Filer Lists in the form of defining “policymaker.” Robin Long also followed up on a personnel issue and the Board’s vacant position.

Executive Director Report: Samantha Segal, Executive Director, addressed the following with the Board:

- At the end of the 2013 year, around 160 people will have received in-person ethics training,
- The office received surplus furniture from the John J. Foley Skilled Nursing Facility,
- The 2014 Office Flow Calendar,
 - Samantha Segal will reach out to Civil Service about potentially presenting the Ethics Training Program at their New Employee Orientation in March 2014.
- Waiting on a determination from Ingerman Smith, LLP on the subject of record retention.

At 6:39 p.m. a motion was made by Robin Long, seconded by Linda Spahr to go into Executive Session for the purpose of discussing ongoing confidential matters pertaining the Suffolk County Administrative Code §A30-8, Advisory Opinions and to Reasonable Cause votes regarding ethics violations, and Financial Disclosure Statements pursuant to §105 (A) and (F) of the New York State Open Meetings Law. Upon a vote being taken motion was approved. (3-0-0)

During Executive Session, the Board:

- Voted on the following: FDS# 266, 280, 291, 333, 338, 360, 363, 365, 390, and 394,
- Discussed AO-2013-16, and
- Voted on the following: FDS# 8, 9, 25, 56, 75, 84, 107, 120, 125, and 126.

At 8:36 p.m. a motion was made by Robin Long, seconded by Richard Halverson to leave Executive Session. Upon a vote being taken motion was approved. (3-0-0)

New Business: Robin Long discussed a matter pertaining to Chapter 77 of the Suffolk County Code with Counsel, a Board Meeting to be scheduled for November 20, 2013 at 6:00 p.m., and Ethics training for Board and Commission members.

The next meeting of the Board will be held on November 20, 2013 at 6:00 p.m.

There being no further business, a motion was made by Robin Long, seconded by Linda Spahr to adjourn the meeting. Upon a vote being taken the motion was approved. (3-0-0) (8:50 p.m.)